



Manitoba High School Rodeo Association

Rodeo Committee Guide



Each day shall be considered a separate rodeo. The following events shall be offered at each regular MHSRA rodeo:

Manitoba High School Rodeo	Junior High Division
Bareback Riding	Tie Down Roping (Boys)
Saddle Bronc Riding	Breakaway Roping (Boys)
Bull Riding	Chute Dogging (Boys)
Steer Wrestling	Steer Riding (Boys)
Calf Roping	Goat Tying (Boys)
Team Roping	Breakaway Roping (Girls)
Breakaway Roping	Goat Tying (Girls)
Goat Tying	Barrel Racing (Girls)
Barrel Racing	Pole Bending (Girls)
Pole Bending	Ribbon Roping (Co-Ed)
Boys and Girls Cutting (optional)	Team Roping (Girls and Boys)
Boys and Girls Reined Cow Horse (optional)	Saddle Bronc & Bareback on Steers Boys

Sanction/Approval Fees:

A sanction fee of \$35 per rodeo day along with one copy of the Rodeo Approval Application is to be submitted to the MHSRA Secretary a minimum of eight weeks prior to the proposed rodeo date to allow adequate time for the application to be considered by both the Manitoba and National Executives and for members to be informed of the upcoming rodeo. Please fill out the form in its entirety.

Entries:

All contestants will enter through a Central Call Entry System administered by the MHSRA. Rough stock, reined cow horse and cutting contestants shall be charged \$21 per entry per day. Barrel racing and pole bending contestants shall be charged \$12 per entry per day. Team roping and ribbon roping contestants shall be charged \$16 per entry per day. Calf roping, steer wrestling, breakaway roping, goat tying, and chute dogging contestants shall be charged \$16 per entry per day. The MHSRA shall receive \$2 from each entry fee for administration fees plus \$1.00 per contestant per day for the call entry service.

MHSRA will obtain the judges and pay each judge \$250.00 for each performance – this money is paid from the entry fee monies.

A secretary will be supplied by the MHSRA for a fee of \$125.00 – this money is paid from the entry fee monies. The remaining balance collected from the entry fees will be paid to the host committee.

Draw:

The Call Entry Secretary will draw the order of go for each event and the order of go sheets will be forwarded to the host committee contact via fax or email to allow the host committee time to prepare and print the rodeo programs. Judges/timers sheets and contestant receipts will be prepared and completed by the MHSRA Call Entry Secretary prior to the rodeo. Information on the number of contestants entered in each event will be forwarded to the stock contractor by the MHSRA Call Entry Secretary 12-24 hours after call entry is completed. The MHSRA Rodeo Secretary (or someone appointed by her) will be responsible for receiving all entry fees prior to the start of the rodeo performance. All entry fee checks must be made payable to the MHSRA. Drawing for stock will be done a minimum of one hour prior to the scheduled start of the rodeo and at least one judge who will be judging that rodeo and the MHSRA Secretary (or someone appointed by her) must be present. In the event that a judge cannot be available, a minimum of two MHSRA Directors must assist in the draw.

Committee Responsibilities:

Committees are responsible for hiring a stock contractor (list of contractors provided). Stock contractor will agree to provide the services requested and will guarantee to provide sufficient, sound and healthy stock for all rough stock and timed events. The committee and the contractor shall include in their contract who is to supply and pay the announcer, timers, bull fighter (must be approved by MHSRA), two pick-up men and arena help. All judges will be appointed by the MHSRA (or approved by the MHSRA if selection is made by the committee).

Note: Volunteer helpers are often used to save money but a committee must insure that these helpers are given appropriate instruction and must be prepared to receive direction from the arena director, stock contractor, judges or event directors if necessary. Arena personnel required include: one individual to run the in/out gate; three for handling the timed event cattle; three for rough stock; two for the stripping chute; and one for arena maintenance.

Other necessary items:

- All necessary arena panels, rough stock chutes, timed event chutes, stripping chute, sufficient pens, three 45 gallon barrels (light steel, both ends intact) for barrel racing, sufficient feed for livestock and suitable feeding and watering facilities. Committees should supply a separate water supply for contestant horses.
- An office/room, with electricity, should be provided for the secretary
- Equipment to work the arena (ie harrows and quad, rakes)
- A drag with tarp and rope must be available to remove an injured animal from the arena.

Local committees and contractors must meet the National High School Rodeo Association standards and related rules, which include, but are not limited to, the following:

- All rough stock must be proven – their scores must be between 14 and 20 points
- Horses must not be known chute fighters
- All bulls must have horns properly tipped to at least the size of a half dollar
- All timed event cattle are to be as even as possible:
 - Roping calves should weigh between 180-250 pounds
 - Breakaway calves should weight between 180-350 pounds
 - Steer wrestling cattle should weigh between 450-550 pounds
 - Team roping cattle must have natural horns wrapped. Cattle without horns must have properly fitted all-plastic horns.
 - Minimum of Four (4) goats must be supplied that weight between 40-60 pounds. Goats used must be even in weight. Nannies or wethers are acceptable but no billys. Sharp horns shall be tipped.
 - If cutting is offered, two cattle per cutter are required and NHSRA rules must be followed.
 - If Reined Cow Horse is offered the cattle requirement will be 1.5 head of stock per entry. NHSRA rules must be followed.
- Rodeo stock is to be on the grounds at least 3 hours prior to the scheduled start time
- The MHSRA reserves the right to have final decision on all stock
- Livestock is not to be fed in the rodeo arena
- To have an AMBULANCE on site AND/OR EMT's or First responders with medical equipment (spine board, c-collar, and oxygen) and a working cellular phone on the ground for all performances and competitions. If the transport time to the nearest medical facility exceeds 30 minutes, an ambulance present is the only alternative.
- Rodeo grounds and facilities are to be properly prepared and maintained throughout the rodeo. Safe footing clear of rocks or other debris must be provided in the arena proper and all timed event boxes. Gates must be sturdy, easily operated and should open fully. Chute banners should be 2' x 6" on the bottom of the chutes. Washrooms, portable or permanent, and garbage cans should be available.
- Host committee must notify the points secretary if they are having any high point awards or all around for a day or the weekend that they are awarding to said contestants.

The MHSRA will be responsible for the following:

- Inspection of the rodeo arena and facilities from a safety and animal welfare perspective
- Supply poles and support stands for pole bending
- Supply goat ropes, collar and tie pins for goat tying
- Supply barrel covers for barrel racing
- Supply electronic timers for barrel racing and pole bending events
- Measure and mark goat tying, barrel and pole bending patterns.
- Providing judges and paying judges
- Providing and paying the secretary – duties include collecting the entry fees, looking after the draw sheets, do the stock draws with the judges

GENERAL INFORMATION:

- **Gate admission** is set, collected and retained by the sponsoring committee. Only those students with a valid NHSRA card that are competing shall be admitted free. All others, including MHSRA associate members, directors and non-competing student members, shall pay gate admission.
- **Smoking** is not allowed in the rodeo arena.
- There should be a concession on the grounds.
- **Dress Code** is long sleeved western shirt, jeans, western boots and western hat. *The dress code is to be adhered to by contestants, volunteers and rodeo personnel. No alcohol or tobacco advertising is to appear in the arena or on clothing of contestants, volunteers or helpers.*
- High school rodeos held over two days require some form of **entertainment** in the evening. This could include a dance or other activity the committee may wish to hold. All events must be chaperoned by the host committee and the MHSRA.
- **Exhibition rides** at any MHSRA sanctioned rodeo will be the sole responsibility of the host committee and their stock contractor. If there are any exhibition rides, they must be after, not during, a MHSRA rodeo.
- **Rodeo Prizes:** although not required, small prizes for event winners are often provided and most committees include a feature prize for a high point award for the cowboy AND cowgirl who have accumulated the most points at the rodeo in each division; in the case of a two day rodeo, it would be the combined total points for the two days.
- MHSRA has certain responsibilities to *major sponsors of the National High School Rodeo Association and the Manitoba High School Rodeo Association.* **Each rodeo will begin with a grand entry** featuring the flags of these sponsors and our members will post any flags for your committee. MHSRA will be posting 8-10 sponsor banners around the arena. Member and sponsor information will be provided to your announcer.

COST ESTIMATE FOR A RODEO:

The following figures are provided as a guideline only. Many committees have been able to host a high school rodeo for considerably less, depending on their local volunteer involvement.

Expenses:

- **Stock contractor:** \$6,000.00 - \$7,500.00 for two days (this price may include 2 pick-up men, bull fighter [must be approved by a rodeo association in Canada and the MHSRA], and announcer-local announcers could offer this service at very little cost.
- **Feed for stock:** hay and oats (may be donated) \$200
- **Ambulance / EMT's:** _____
- **Sanction Fees:** \$35 per day payable to MHSRA prior to rodeo
- **Personnel, Timers:** 2 @ \$75 - \$100 per day (may have your own timers but timers should be experienced)
- **Announcer \$100.00** per day if required.
- **Advertising:** your choice.

- **Programs:** Donated or cost of printing
- **Prizes:** Your choice. May be donated. Examples: T-shirts, halters, water buckets
- **Evening Entertainment:** Dependant on hall rental fees, DJ or event planned

Income:

- **Sponsorship:** Business and private donations
- **Entry Fees:** MHSRA will guarantee a minimum of \$1,500.00 per day
- **Gate Fees:** Adults \$5-10 per day or \$10-15 for two day pass (suggestion only)
- **Sale of rodeo programs**
- **Dance Charge:** \$2-\$3 (suggested)
- **Concession:** if run by rodeo committee
- **Pot of Gold:** \$1 per ticket, 3 tickets for \$2 or arms length for \$5 (suggested)

The MHSRA Rodeo Liaison contact person is _____. Our National director is Art Cochrane (1-204-848-2926). Both gentlemen are available to assist you with any questions you may have.